



Indianapolis Alumnae Chapter – Delta Sigma Theta Sorority, Incorporated

## FEBRUARY 2024 CHAPTER MEETING

**Saturday, February 3, 2024 at 10:00am via Zoom**

The January 2024 Chapter Meeting Minutes, and the February 2024 Agenda and Report Presentations are linked below:

- [January 2024 Chapter Meeting Minutes](#)
- [February 2024 Chapter Meeting Agenda & Reports](#)
- [February 2024 Chapter Meeting Powerpoint Presentation](#)

The February 2024 Chapter meeting will be held virtually **via Zoom** on this Saturday, February 3, 2024 at 10:00AM. The Zoom meeting room will open at 9:30AM for technical support, scrolling announcements, and pre-chapter meeting engagement. The meeting will begin promptly at 10:00AM. Sorors arriving after 10AM will be admitted from the waiting room after the ceremonial opening. Click the link below to **REGISTER IN ADVANCE** for this meeting. Visiting Sorors must be verified 72 hours prior to the virtual chapter meeting to attend. To be verified contact our Financial Secretary Team at [fsecretary@dstiac.org](mailto:fsecretary@dstiac.org) to gain instructions and next steps.

After registering you will receive a confirmation email containing information about joining the meeting. Last, to optimize your virtual chapter meeting experience please note the important Zoom tips below!

You are invited to a Zoom meeting.

When: February 3, 2024 10:00 AM Eastern Time (US and Canada)

Register in advance for this meeting:

<https://us02web.zoom.us/meeting/register/tZcqceytrDwrG9K0e0gM8FY5UskXUJNN6jK9>

**Below are Zoom tips to optimize your virtual meeting experience:**

- Please join the Zoom meeting with muted audio. Cameras on are optional unless you are speaking, then they are required.
- **Please update your name (First and Last Name) by opening Participants, hovering over your name, choose More, and “Rename”.** If your first and last name is not included you will not be permitted to join the meeting.
- Please mute your audio to avoid background noise. We will unmute your audio to give you an opportunity to speak after raising your hand.
- To ask a question, place it in the chat or raise your hand to be acknowledged by Soror President before speaking
- To Chat, go to bottom of chat area and type your question, comment, and/or response
- **If you want to participate in the discussion, *Raise Hand*** by clicking Participant at bottom of screen then choosing Raise Hand; please do not speak until unmuted by the host so no soror is speaking over another. ALL participants must have *cameras turned on* to be recognized.
- If a vote needs to be taken, the Poll feature will be utilized. Voting E-Board members will be permitted following the guidance of our Chapter Policies & Procedures.

**Protocol & Traditions tips for VIRTUAL E-Meetings:**

- Chapter meeting will begin promptly at 10:00AM. Sorors arriving after 10:00AM will be admitted from the waiting room after the ceremonial opening.
- For the virtual Chapter Meeting –Business attire is to be worn. Denim, head coverings, paraphernalia jackets and the like, are not appropriate for Chapter Meeting.
- Sorors must be on-screen to speak (reporting, asking a question, etc). If you can't come on screen please use the chat feature to ask questions, make a comment, etc.
- In accordance with Grand Chapter requirements, Sorors should refrain from participating in virtual Chapter meetings or conducting chapter business while driving or in unsafe, or open environments.